

Animal Care Program (PANCR): **Essential Start-Up Information**

Welcome to an exciting, hands-on broad spectrum array of courses related to various aspects of animal care, management, grooming, and husbandry. Your instructors are experts in their fields, and are excited to be guiding you on your journey!

ORIENTATION

Program and Animal Centre orientation will be taking place on **Thursday, August 31 from 1:00-5:30** (room TBA). This **Orientation session is MANDATORY** for all Animal Care students. An invitation from Student Advisement will follow, which will provide more details about campus orientation, which takes place the same day, and the room location for our program specific orientation.

It is recommended that you register for a locker online through parking.sheridancollege.ca and bring a lock so you can secure a locker on that day, close to the Animal Centre.

PROGRAM QUESTIONS & ACADEMIC ASSISTANCE

Program Coordinator: *Amanda Maknyik*
Office: H150 Telephone ext: 5338
Email: amanda.maknyik@sheridancollege.ca (best option)
Fall 2017 Office Hours: Monday 12:00-3:00
Thursday 10:00-3:00
Tuesday & Friday - by appointment only

Academic Advisor: *Jodie Cranstoun*
Office: H150 Telephone ext: 5011
Email: jodie.cranstoun@sheridancollege.ca
Fall 2017 Office Hours: TBD (will be provided at Orientation)

VACCINATIONS

Prophylactic vaccination against the *rabies virus* is strongly RECOMMENDED for all students entering the Animal Care program. The student Health Center on the Davis Campus is able to administer the vaccinations at a discounted rate of \$220.00 per vaccination, and a series of 3 vaccinations is required. The Health Center is located on the 2nd floor of the C-Building, and students will be asked to attend specifically scheduled clinic times.

It is also recommended that students have an up-to-date *Tetanus* vaccination.

ATTIRE

Sheridan specified coloured scrubs and name tag are MANDATORY attire for ALL laboratory sessions/classes and off campus excursions. They must be Ciel Blue (light blue) in colour to be permitted in your lab classes, and can be picked up in the Sheridan Bookstore. Each student will receive 2 sets of scrubs, the cost of which is already included in your kit fees. Please take your One Card to the Bookstore to pick-up your sets. A Sheridan nametag will be issued to you to identify you as an Animal Care student, and you will receive a grooming smock and stethoscope as part of your program kit. You will be sized for this smock at Orientation. Your kit also contains items you will require for your grooming classes.

Closed-toe shoes with a non-slip sole are MANDATORY (Crocs or similar footwear are not permitted), long necklaces and dangly earrings are not permitted, and long hair must be tied back. You will not be permitted to participate in a lab if you are not appropriately attired. This includes exams and assessments. Individual instructors may also have additional requirements for their specific courses, which must be adhered to.

Students are expected to maintain a clean, tidy professional image while on campus and while out on placement

COURSE SCHEDULE

Weekly timetables will be visible August 14. Your schedule is pre-set; however, if you wish to alter your schedule, and there is room in the target section, you may be able to swap your lab sections, but please note that lab sections have a maximum capacity. Instructions for this process may be found at: http://myotr.sheridaninstitute.ca/course_swap.html. Final day to add or swap a course is Monday, September 11. You cannot add/drop/swap your Field Placement classes (code: FLPL) on your own. This must be done through your Program Coordinator and the OTR.

Schedules may change right up to the end of the second week of classes, so be sure to check your schedule on *myOTR* the evening before, and/or the morning of, your first day of classes. Continue to check your schedule throughout the next two weeks.

You will be required to select a General Education course in your 1st semester. Instructions for enrolling in General Education courses can be found at: <http://myotr.sheridaninstitute.ca/electives.html>. Please email generaleducation@sheridancollege.ca if you have questions about the courses or how to obtain advanced standing for prior credits from another educational institution.

You will also be enrolled in an English Communications class – either COMM19999 or COMM19997. The results of your language assessment will determine which course you are enrolled in. If you are enrolled in COMM19997 you will be required to take COMM19999 in your second semester. If you do not see either of these courses on your schedule, please confirm that you have completed the language assessment and then go to the OTR to have it added. You cannot graduate without having completed COMM19999.

If you wish to apply for Advanced Standing, you must have your application submitted within the first 2 weeks of the semester, although it is encouraged to begin the process prior to the start of the semester. A course submitted for Advanced Standing must have a passing grade of 60% or higher, have been taken within 5 years, and is at least 80% equivalent in curricular content and programmed hours to the Sheridan course. You can find instructions to complete the process here: http://myotr.sheridaninstitute.ca/advanced_standing_guide.html.

The final day to withdraw from a course with a partial refund is Monday, September 18, and the final day to withdraw without academic penalty is November 24. It is strongly recommended that you see your Academic Advisor or Program Coordinator prior to dropping a course, as this may significantly impact your progression in the program as this may significantly impact your progression in the program. This will allow mapping of your program in order to determine the best course of action.

ANIMAL CENTRE DUTY

Animal Centre Duty is a MANDATORY element of the Animal Care program at Sheridan College, and is managed by Andrea Cole, RVT (andrea.cole@sheridancollege.ca). Students will work in assigned groups, on a rotational basis, to manage the operation of the Animal Center, and care for the resident colony of cats, during the course of the program. Hours of operation are from 7:00am to 7:00pm, Monday to Friday; weekend hours will vary, but coverage is mandatory. Groups and schedules will be established during the first week of classes.

ADDITIONAL DUTIES

Reasonable additional duties may be assigned on a course-by-course basis, and students will be expected to complete and manage these duties as an integral part of their education.

BOOKS

A booklist will be provided at Orientation or you may contact the Campus Bookstore for assistance. You can search for your texts through their website: <http://www.bkstr.com/sheridandavisstore/shop/textbooks-and-course-materials>.

Again, welcome to an exciting program! I look forward to meeting and learning with you!

Amanda

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